

M E M O R A N D U M
#2006 - 03

TO: CABINET MEMBERS
AGENCY HEADS

FROM: Jennifer W. Davis, Director
Office of Management and Budget

DATE: July 28, 2005

SUBJECT: Important Update---Fleet Program Improvements

The Office of Management and Budget, Government Support Services, which includes the statewide Fleet program (Fleet Services), has received multiple requests for fueling site locations from our customers and enhancements to the method which this information is available. In an effort to be responsive to our customer base and to provide a visual reference, Fleet Services has completed a mapping project of all fueling locations throughout the state that accepts the Fuelman card. This effort was accomplished with the assistance of DelDOT.

Fleet Services is posting this reference on the website in multiple formats and will be maintaining this weekly with additions, deletions and corrections to the accepting merchants. The website address is:

<http://www.state.de.us/dss/fleet/index.shtml>

In addition, at each vehicle rental location, Fleet Services has posted a map and made handouts available for fueling sites surrounding the pool.

Fleet Services is working to address all customer concerns and are excited to provide this enhancement. If there are any questions or areas where fueling vehicles is identified as a problem for your agency staff, please have them contact Dean Stotler, Director of Government Support Services at (302) 739-6909 or dean.stotler@state.de.us.

JWD:dws